

**TOWN OF SELLERSBURG**  
**REGULAR TOWN COUNCIL MEETING**  
**316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

Agenda for  
November 24, 2025 at 6:00 p.m.

**CALL TO ORDER AND ROLL CALL OF MEMBERS:**

**PRAYER:**

**PLEDGE OF ALLEGIANCE:** All Present.

**MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:**

**APPROVAL OF MINUTES:**

Approval of minutes as submitted by the Clerk-Treasurer.

**APPROVAL OF ALLOWANCE CLAIMS:**

**APPROVAL OF PAYROLL ALLOWANCE DOCKET:**

**COMMENTS FROM PUBLIC ON AGENDA ITEMS** (time limit of 5 minutes per person):

**2026 EMPLOYEE BENEFITS | CARRIE BAKER:**

**BOARD OF ZONING APPEALS, PLAN COMMISSION, AND PARKS RECORDING SECRETARY APPOINTMENT | EFFECTIVE 01/01/2025:**

1. Plan Commission | Jeremy Corbett
2. Board of Zoning Appeals | LaDonna Broadus
3. Parks and Recreation | LaDonna Broadus

**ORDINANCES AND RESOLUTIONS:**

1. ORDINANCE 2025 – OR – 024: An Ordinance Establishing the 2026 Salary Ordinance for the Town of Sellersburg, Indiana.
2. ORDINANCE 2025 – OR – 025: An Ordinance Amending the 2025 Salary Ordinance for the Town of Sellersburg, Indiana.

**UNFINISHED BUSINESS:**

1. Growing Minds | Consideration of Lease Extension

**NEW BUSINESS:**

1. Board of Zoning Appeals, Plan Commission, and Unsafe Building Commission Attorney Agreement | Alex Gaddis of Pitt, Frank, Distler, Bearden, & Henderson, P.S.C, Attorneys at Law | Board Agreements Approved During the October 2025 Meetings

**GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total):**

**RECEIPT OF STAFF/PARTNER REPORTS:**

Charlie Smith, Town Manager  
Chief Russ Whelan or Assistant Chief Matt Adams  
Engineering Status Updates  
Jacob “Jake” Elder, Town Attorney

**COMMENTS FROM COUNCIL MEMBERSHIP (Good of the Order):**

Randall Mobley, District 2

Terry Langford, District 4

Brad J. Amos, District 3

Scott McVoy, District 1

Matthew Czarnecki, At-Large

Michelle Miller, Clerk-Treasurer

**ADJOURN:**

STATE OF INDIANA  
BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

**ORDINANCE NO. 2025 – OR – 024**

**AN ORDINANCE ESTABLISHING THE 2026 SALARY ORDINANCE FOR THE TOWN OF SELLERSBURG, INDIANA.**

**WHEREAS**, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this “Council”) is the town legislative body and the President of the town council is the town executive; and,

**WHEREAS**, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of the functions of the town; and,

**WHEREAS**, this Council is charged with the responsibility of adopting a salary ordinance; and,

**WHEREAS**, this Council now desires to adopt the 2026 Salary Ordinance.

**NOW THEREFORE BE IT ORDAINED** by this Town Council of Sellersburg, Indiana the following salaries and the respective funds from which to pay said salaries for the calendar year 2026:

1. See Exhibit A attached hereto for a comprehensive list of job titles for the Town of Sellersburg and the specified funds by which to pay each position inclusive of the first pay period.
2. This ordinance shall be in full force and effect upon its passage and promulgation as evidenced by the affirmative signatures of the undersigned as the majority of the duly elected and serving members of this Council.

*[Signature page to follow]*

“Aye”

“Nay”

\_\_\_\_\_  
Brad Amos  
Council President

\_\_\_\_\_  
Brad Amos  
Council President

\_\_\_\_\_  
Terry Langford  
Council Vice President

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Terry Langford  
Council Vice President

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Scott McVoy  
Council 2<sup>nd</sup> Vice President

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Scott McVoy  
Council 2<sup>nd</sup> Vice President

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Matthew Czarnecki  
Council Member

\_\_\_\_\_  
Matthew Czarnecki  
Council Member

\_\_\_\_\_  
Randall Mobley  
Council Member

\_\_\_\_\_  
Randall Mobley  
Council Member

\_\_\_\_\_  
Attested by: Michelle Miller  
Sellersburg Clerk-Treasurer

FIRST READING

DATE: \_\_\_\_\_

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_\_\_ AYE    \_\_\_\_\_ NAY    \_\_\_\_\_ ABSTAIN

SECOND READING

DATE: \_\_\_\_\_

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_\_\_ AYE    \_\_\_\_\_ NAY    \_\_\_\_\_ ABSTAIN

**Exhibit "A" 2026 Salary Ordinance**

**Labor, Trades, and Crafts (LTC) Payscale Classifications**

Classification	Skill Level (Hourly)			
	1	2	3	4
LTC A	\$12.50 - \$13.49	\$13.50 - \$14.49	\$14.50 - \$15.49	\$15.50
LTC B	\$23.73 - \$25.03	\$25.04 - \$26.36	\$26.37 - \$27.41	\$27.42 - \$30.00
LTC C	\$26.76 - \$28.24	\$28.25 - \$29.73	\$29.74 - \$30.92	\$30.93

**Skill Level Defined:**

1	Hire-In; Meets job requirements
2	Meets job requirements and has at least 2 years of job-related experience
3	Meets job requirements and has at least 5 years of job-related experience
4	Exceeds job requirements and has at least 8 years of job-related experience

**LTC Additional Compensation**

<b>Possession of Wastewater Certification</b>	
\$1.00/hr for WWT Class 3	
<b>Possession of Distribution Water License</b>	
\$1.00/hr for DSL (Large)	
<b>Possession of Potable Water Treatment</b>	
\$1.00/hr WT3	

**Computer, Office, Accounting (COA)**

Classification	HR Minimum	HR Maximum	Bi-Weekly Min.	Bi-Weekly Max.
COA A (Hourly)	\$10.00	\$17.59		
COA B (Hourly)	\$19.55	\$22.29		
COA C (Hourly)	\$21.09	\$24.38		
COA D (Hourly)	\$24.90	\$30.00		
COA E (Salary)			\$2,239.14	\$2,916.35

**Executive (EXE) Payscale Classifications (Bi-Weekly)**

EXE (Executives)	Minimum	Maximum
EXE A	\$2,239.14	\$2,985.53
EXE B	\$2,617.85	\$3,490.47
EXE C	\$3,827.00	\$3,827.00
EXE D	\$4,325.19	\$4,325.19

**Protective Occupations Law Enforcement (POLE)**

POLE	Bi-Weekley
POLE A	\$2,596.00
POLE B	\$2,596.00
POLE C	\$2,696.00
POLE D	\$2,896.00
POLE E	\$3,296.00

Exhibit B

TOWN OF SELLERSBURG   2026 SALARY ORDINANCE: Effective Payroll December 29, 2025										Salary							
Title	Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt	Fund							Hourly	Daily	Bi-Weekly		Annually		
				TC	Wastewater	Water	CEDIT	Police	CT	S&S	PZ	Parks	Minimum	Maximum	Minimum	Maximum	
<b>Executive (EXE) Payscale Classifications</b>																	
				Fund													
				TC	Wastewater	Water	CEDIT	Police	CT	S&S	PZ	Parks					
Assistant Building Commissioner/Code Enforcement/NSA/IT	Full-time	1	Exempt		33%	33%									EXE Class		
Building Commissioner	Full-time	1	Exempt												EXE A		
Utility Billing Coordinator	Full-time	1	Exempt		50%	50%									EXE A		
Operations and Human Resources Administrator/Executive Secretary	Full-time	1	Exempt	34%	33%	33%									EXE A		
Park Superintendent	Full-time	1	Exempt (appointed)												\$2,719.99		
Planning and Zoning Director	Full-time	1	Exempt												50.00		
Streets & Sanitation Superintendent	Full-time	1	Exempt		10%	10%									EXE B		
Wastewater Superintendent	Full-time	1	Exempt		100%					80%					EXE B		
Water Distribution Operator	Full-time	1	Exempt			100%									EXE B		
Water Plant Operator	Full-time	1	Exempt			100%									EXE B		
Chief of Police	Full-time	1	Exempt (appointed)	34%	33%	33%		100%							EXE C		
Own Manager	Full-time	1	Exempt												EXE D		
<b>Labor, Trades, and Crafts (LTC) Payscale Classifications</b>																	
				Fund													
				TC	Wastewater	Water	CEDIT	Police	CT	S&S	PZ	Parks					
													LTC Class				
Paralegal (seasonal)	Part-time	15	Non-Exempt										LTC A				
Streets & Sanitation Operator - S&S	Full-time	5	Non-Exempt		10%	10%				80%			LTC B				
Own Mechanic and Maintenance Technician	Full-time	5	Non-Exempt		45%	45%				10%			LTC B				
Wastewater Technician	Full-time	1	Non-Exempt		100%								LTC B				
Wastewater Technician/Locator	Full-time	1	Non-Exempt		100%								LTC B				
Wastewater Lab Manager/Plant Foreman	Full-time	1	Non-Exempt		100%								LTC C				
Water Team Technician/Locator	Full-time	1	Non-Exempt			100%							LTC B				
Water Team Technician	Full-time	4	Non-Exempt			100%							LTC B				
Water Technician/Assistant Plant Operator	Full-time	1	Non-Exempt			100%							LTC B				
Water Technician/Assistant Distribution Foreman	Full-time	1	Non-Exempt			100%							LTC C				
Team Member On-Call	Full-time	1	Non-Exempt							\$25.00			\$25.00				
<b>Protective Occupations Law Enforcement (POLE)</b>																	
				Fund													
				TC	Wastewater	Water	CEDIT	Police	CT	S&S	PZ	Parks					
																Bi-Weekly	
																Annually	
																Minimum	
																Maximum	

Exhibit B

TOWN OF SELLERSBURG   2025 SALARY ORDINANCE: Effective Payroll December 29, 2025										Fund				Hourly				Bi-Weekly				Annually					
										TC	Wastewater	Water	CREDIT	Police	CT	S&S	PZ	Parks	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum			
										TC	Wastewater	Water	CREDIT	Police	CT	S&S	PZ	Parks	COA Class								
Title										Fund							COA Class										
Concession Worker (seasonal) - Parks																											
Assistant Pool Manager (seasonal) - Parks										Part-time																	
Pool and Events Manager - Parks										Part-time																	
Deputy Clerk-Treasurer										Full-time		33%															
Building Permit Administrative Assistant - PTF										Full-time																	
Billing Office Clerk										Full-time		50%															
Full Time Records Clerk - Police										Full-time																	
Chief Deputy Clerk-Treasurer										Full-time		33%															



STATE OF INDIANA

BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

**ORDINANCE NO. 2025 – OR – 025**

**AN ORDINANCE AMENDING THE 2025 SALARY ORDINANCE FOR THE TOWN OF SELLERSBURG, INDIANA.**

**WHEREAS**, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this “Council”) is the town legislative body and the President of the town council is the town executive; and,

**WHEREAS**, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of the functions of the town; and,

**WHEREAS**, this Council is charged with the responsibility of adopting a salary ordinance; and,

**WHEREAS**, this Council now desires to amend the 2025 Salary Ordinance to amend fund allocations from Parks to S&S for certain team members and eliminate the pay for the Park Superintendent for the remainder of 2025.

**NOW THEREFORE BE IT ORDAINED** by this Town Council of Sellersburg, Indiana the following salaries and the respective funds from which to pay said salaries for the calendar year 2025:

1. See Exhibit B attached hereto for a comprehensive list of job titles for the Town of Sellersburg and the specified funds by which to pay each position inclusive of the first pay period.
2. This ordinance shall be in full force and effect upon its passage and promulgation as evidenced by the affirmative signatures of the undersigned as the majority of the duly elected and serving members of this Council.

**So Ordained** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



“Aye”

“Nay”

\_\_\_\_\_  
Brad Amos  
Council President

\_\_\_\_\_  
Brad Amos  
Council President

\_\_\_\_\_  
Scott McVoy  
Council Vice President

\_\_\_\_\_  
Scott McVoy  
Council Vice President

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Terry Langford  
Council 2<sup>nd</sup> Vice President

\_\_\_\_\_  
Terry Langford  
Council 2<sup>nd</sup> Vice President

\_\_\_\_\_  
Matthew Czarnecki  
Council Member

\_\_\_\_\_  
Matthew Czarnecki  
Council Member

\_\_\_\_\_  
Randall Mobley  
Council Member

\_\_\_\_\_  
Randall Mobley  
Council Member

\_\_\_\_\_  
Attested by: Michelle Miller  
Sellersburg Clerk-Treasurer

FIRST READING

DATE: \_\_\_\_\_

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_\_\_ AYE    \_\_\_\_\_ NAY    \_\_\_\_\_ ABSTAIN

SECOND READING

DATE: \_\_\_\_\_

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_\_\_ AYE    \_\_\_\_\_ NAY    \_\_\_\_\_ ABSTAIN

**Effective Payroll December 23, 2024**

TC	Wastewater	Water	CEDIT	Police	CT	S&S	General	Parks
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Minimum	Maximum	Minimum	Maximum
Minimum	Maximum	Minimum	Maximum

[illegible][illegible][illegible]

	TC	Wastewater	Water	CEDT	Fund Police	CT	SAS	Gen	Park	LTC Class	Daily Minimum Maximum	
										LTC A		
		10%	10%						100%	LTC B		
		45%	45%				80%		0%	LTC B		
		100%					10%			LTC B		
		100%								LTC C		
		100%								LTC B		
		100%								LTC B		
		100%								LTC C		
		100%								LTC C		
		100%								LTC C	\$75.00	\$75.00

Fund
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[illegible]

Exhibit 13

TOWN OF SELLEBURG   2025 SALARY ORDINANCE:		Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt
Effective Payroll December 23, 2024				
Computer, Office, Accounting (COA)				

Title	Part-time	2	Non-Exempt
Assistant Fiscal Manager (Seasonal) - Parks	Part-time	2	Non-Exempt
Lead and Events Manager - Parks	Part-time	1	Non-Exempt
25450 Clerk-Treasurer	Full-time	1	Non-Exempt (Appointed)
25450 Parks/Administrative Assistant - P&E	Full-time	1	Non-Exempt
25450 Office Clerk	Full-time	4	Non-Exempt
25450 Billing Coordinator	Full-time	1	Non-Exempt
25450 Time Records Clerk - Police	Full-time	2	Non-Exempt
25450 Deputy Clerk-Treasurer	Full-time	1	Exempt (Appointed)

Elected Officials		Part-time	5	Exempt (Elected)
Town Council Member/Board of Public Works		Part-time	5	Exempt (Elected)
Clerk-Treasurer + Longevity Per Ordinance 2022-08-xxx		Full-time	1	Exempt

Boards and Commissions		Part-time	1	Exempt (Appointed)
Planning and Zoning Board President		Part-time	1	Exempt (Appointed)
Planning and Zoning Board Members		Part-time	4	Exempt (Appointed)
Planning and Zoning Town Council Members		Part-time	2	Exempt (Appointed)
Planning and Zoning Board Secretary (Appointed by B2 Board) (non-voting)		Part-time	1	Non-Exempt
32A Board President		Part-time	1	Exempt (Appointed)
32A Board Members		Part-time	4	Exempt (Appointed)
32A Secretary (Appointed by B2A Board) (non-voting)		Part-time	1	Non-Exempt
32A Development Board I President		Part-time	4	Exempt (Appointed)
32A Development Board Members		Part-time	1	Non-Exempt
32A Development Secretary (Appointed by Redevel Comm.) (non-voting)		Part-time	1	Non-Exempt
Economic Development Board		Part-time	3	Exempt (Appointed)
Jr. Safe Building Commission (Resident Member)		Part-time	1	Non-Exempt
Police Commissioners I President		Part-time	1	Exempt (Appointed)
Police Commissioners		Part-time	4	Exempt (Appointed)
Police Commissioners Secretary (non-voting)		Part-time	1	Non-Exempt
Police Commissioners Town Council Member Liaison (non-voting)		Part-time	1	Exempt (Appointed)
Parks and Recreation Board President		Part-time	1	Exempt (Appointed)
Parks and Recreation Board Members		Part-time	4	Exempt (Appointed)
Parks and Recreation Town Council Liaison (non-voting)		Part-time	1	Exempt (Appointed)
Parks and Recreation Board Secretary (non-voting)		Part-time	1	Non-Exempt
Police Council Liaison		Full-time	1	Exempt (Appointed)
Parks Council Liaison		Full-time	1	Exempt (Appointed)
Water Council Liaison		Full-time	1	Exempt (Appointed)
Wastewater Council Liaison		Full-time	1	Exempt (Appointed)
32S Council Liaison		Full-time	1	Exempt (Appointed)
Metropolitan Authority Member		Part-time	3	Exempt (Appointed)

Fund									
TC	Waterwater	Water	CEDET	Police	CT	S&S	General	Parks	
Fund									
TC	Waterwater	Water	CEDET	Police	CT	S&S	Gen	Parks	
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