TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172

Agenda for
July 14, 2025 at 6:00 p.m.

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIANCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:
Approval of minutes as submitted by the Clerk-Treasurer.

APPROVAL OF ALLOWANCE CLAIMS:

APPROVAL OF PAYROLL ALLOWANCE DOCKET:

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person):

ORDINANCES AND RESOLUTIONS:

1. ORDINANCE 2025 – OR – 013: An Ordinance Adopting Additional Parking Standards in the Town of Sellersburg's Codification of Ordinances | Second Reading
2. ORDINANCE NO. 2025 – OR – 014: An Ordinance Repealing and Replacing §§ 110.28 of the Code of Ordinances for the Town of Sellersburg, Indiana | Previously Tabled
3. ORDINANCE NO. 2025 – OR – 015: An Ordinance Amending the 2025 Salary Ordinance

UNFINISHED BUSINESS:

NEW BUSINESS:

1. CCMG 2025-1 Final Installed Quantity Adjustment Change Order | Deduct $2,721.16 | JTL
2. Baptist Healthcare System, Inc. (BHSI) and The Trustees of Ivy Tech Community College of Indiana MOU concerning a section of South New Albany Street
3. Vicious Animal Agreement

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total):

RECEIPT OF STAFF/PARTNER REPORTS:
Charlie Smith, Town Manager
Chief Russ Whelan
Engineering Status Updates
Jacob "Jake" Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the Order):

Randall Mobley, District 2
Terry Langford, District 4
Brad J. Amos, District 3
Scott McVoy, District 1
Matthew Czarnecki, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:

STATE OF INDIANA

BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

ORDINANCE NO. 2025 - OR - 013

AN ORDINANCE ADOPTING ADDITIONAL PARKING STANDARDS IN THE TOWN OF SELLERSBURG'S CODIFICATION OF ORDINANCES.

WHEREAS, pursuant to Ind. Code § 36-5-2 *et seq.,* this Town Council of Sellersburg, Indiana (this "Council") is the town legislative body and the President of the town council is the town executive; and,

WHEREAS, pursuant to Ind. Code§ 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of functions of the town; and,

WHEREAS, the Code of Ordinances for the Town of Sellersburg, Indiana requires regular maintenance and upkeep; and,

WHEREAS, per the recommendation of the Town Manager, additional parking standards on public roadways are needed within the Town of Sellersburg; and,

WHEREAS, due to the varying width of public roadways, additional limitations are needed in order to maintain safe access to all parcels as it relates to emergency responses of police, fire, and EMS.

NOW THEREFORE BE IT ORDAINED by this Town Council of Sellersburg, Indiana the follow language is to be add to Chapter 72- Parking Regulations:

1. §72.12 – Street Parking

   No person shall stop, stand, or park a vehicle upon the public streets of the town where doing so limits the road width to less than 12 feet or in such a way to prevent a travel path of access of emergency responders. Penalty, see §72.99

So ordained this ____ day of _____, 2025

[Signature page to follow]

"Aye"	"Nay"
_____	_____
Brad Amos Council President	Brad Amos Council President
_____	_____
Matthew Czarnecki Council Vice President	Matthew Czarnecki Council Vice President
_____	_____
Terry Langford Council Member	Terry Langford Council Member
_____	_____
Scott McVoy Council Member	Scott McVoy Council Member
_____	_____
Randall Mobley Council Member	Randall Mobley Council Member

_____

Attested by: Michelle Miller
Sellersburg Clerk-Treasurer

FIRST READING DATE:_____

MOTION:_____ SECOND:_____

VOTE: _____AYE _____ NAY _____ ABSTAIN

SECOND READING DATE:_____

MOTION:_____ SECOND:_____

VOTE: _____AYE _____ NAY _____ ABSTAIN

STATE OF INDIANA

BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

ORDINANCE NO. 2025 – OR – 014

AN ORDINANCE REPEALING AND REPLACING §§ 110.28 OF THE CODE OF ORDINANCES FOR THE TOWN OF SELLERSBURG, INDIANA.

WHEREAS, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this "Council") is the town legislative and fiscal bodies for Sellersburg, Indiana (the "Town") and the President of this Council is the Town Executive; and,

WHEREAS, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of functions of the Town; and,

WHEREAS, based on a recommendation by the Chief of Police and Town Manager, penalties for Peddler, Solicitors, and Transient Merchants need to be amended to address ongoing concerns from residents.

WHEREAS, this Council has determined a need to amend Section 110.28; Peddler, Solicitors, and Transient Merchant Penalty section of the Code of Ordinances for the Town; and,

NOW THEREFORE BE IT ORDAINED by this Town Council of Sellersburg, Indiana as follows:

1. Sections 110.28 of the Code of Ordinances are hereby repealed and replaced with the following language:

   Any person, firm, or corporation violating any provision of Section 110.15-110.27 shall be guilty of a violation, and, on conviction thereof, shall be fined $250.00 for the first offense, $500 for the second offense, and $1000 for every subsequent offense thereafter. A separate offense shall be deemed committed for each violation of this subchapter and constitute a separate punishable violation.

2. Section 110.99 of the Code of Ordinances shall strike *§§ 110.15 et seq.* as a provision of that chapter.

3. This ordinance shall be in full force and effect thirty (30) days after its passage and promulgation as evidenced by the affirmative signatures of the undersigned as the

majority of the duly elected and serving members of this Council and its publishing in the News and Tribune or another acceptable publication.

4. The Executive Secretary is hereby charged with the responsibility of causing said ordinance to be published per Indiana law.

So Ordained this _____ day of _____, 20_____.

"Aye"	"Nay"
_____	_____
Brad Amos Council President	Brad Amos Council President
_____	_____
Scott McVoy Council Vice President	Scott McVoy Council Vice President
_____	_____
Terry Langford Council 2nd Vice President	Terry Langford Council 2nd Vice President
_____	_____
Matthew Czarnecki Council Member	Matthew Czarnecki Council Member
_____	_____
Randall Mobley Council Member	Randall Mobley Council Member

_____

Attested by: Michelle Miller
Sellersburg Clerk-Treasurer

FIRST READING DATE:_____

MOTION:_____ SECOND:_____

VOTE: _____AYE _____ NAY _____ ABSTAIN

SECOND READING DATE:_____

MOTION:_____ SECOND:_____

VOTE: _____AYE _____ NAY _____ ABSTAIN

STATE OF INDIANA

BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

ORDINANCE NO. 2025 – OR – 015

AN ORDINANCE AMENDING THE 2025 SALARY ORDINANCE FOR THE TOWN OF SELLERSBURG, INDIANA.

WHEREAS, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this "Council") is the town legislative body and the President of the town council is the town executive; and,

WHEREAS, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of the functions of the town; and,

WHEREAS, this Council is charged with the responsibility of adopting a salary ordinance; and,

WHEREAS, this Council now desires to amend the 2025 Salary Ordinance to include pay for the Redevelopment Authority Members.

NOW THEREFORE BE IT ORDAINED by this Town Council of Sellersburg, Indiana the following salaries and the respective funds from which to pay said salaries for the calendar year 2025:

1. See Exhibit A attached hereto for a comprehensive list of job titles for the Town of Sellersburg and the specified funds by which to pay each position inclusive of the first pay period.

2. This ordinance shall be in full force and effect upon its passage and promulgation as evidenced by the affirmative signatures of the undersigned as the majority of the duly elected and serving members of this Council as is retroactive to January 1, 2025 as may be necessary to pay the three (3) members of the Redevelopment Authority for their time and services.

So Ordained this _____ day of _____, 20_____.

"Aye"	"Nay"
_____	_____
Brad Amos Council President	Brad Amos Council President
_____	_____
Scott McVoy Council Vice President	Scott McVoy Council Vice President
_____	_____
Terry Langford Council 2nd Vice President	Terry Langford Council 2nd Vice President
_____	_____
Matthew Czarnecki Council Member	Matthew Czarnecki Council Member
_____	_____
Randall Mobley Council Member	Randall Mobley Council Member

_____
Attested by: Michelle Miller
Sellersburg Clerk-Treasurer

FIRST READING DATE:_____

MOTION:_____ SECOND:_____

VOTE: _____AYE _____ NAY _____ ABSTAIN

SECOND READING DATE:_____

MOTION:_____ SECOND:_____

VOTE: _____AYE _____ NAY _____ ABSTAIN

TOWN OF SELLERSBURG | 2024 SALARY ORDINANCE:
Effective Payroll December 23, 2024

Executive (EXE) Payscale Classifications

Title	Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt	Fund: TC	Wastewater	Water	CEDIT	Police	CT	S&S	General	Parks	Salary: Hourly Minimum	Hourly Maximum	Daily Minimum	Daily Maximum	Bi-Weekley Minimum	Bi-Weekley Maximum	Annually Minimum	Annually Maximum
Assistant Building Commissioner/Code Enforcement/MS4/IT	Full-time	1	Exempt		33%	33%					34%						EXE Class			
Building Commissioner	Full-time	1	Exempt								100%						EXE A			
Operations and Human Resources Administrator/Executive Secretary	Full-time	1	Exempt	20%	20%	20%				20%	20%						EXE A			
Park Superintendent	Full-Time	1	Exempt (appointed)									100%					$2,623.84			
Planning and Zoning Director	Full-time	1	Exempt								100%						$192.31			
Streets & Sanitation Superintendent	Full-time	1	Exempt		10%	10%				80%							EXE B			
Wastewater Superintendent	Full-time	1	Exempt		100%												EXE B			
Water Distribution Operator	Full-time	1	Exempt			100%											EXE B			
Water Plant Operator	Full-time	1	Exempt			100%											EXE B			
Chief of Police	Full-time	1	Exempt (appointed)					100%									EXE B			
Town Manager	Full-time	1	Exempt	20%	20%	20%				20%	20%						EXE C			
																	EXE D			

Labor, Trades, and Crafts (LTC) Payscale Classifications

Title	Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt	Fund: TC	Wastewater	Water	CEDIT	Police	CT	S&S	Gen	Parks	LTC Class	Daily Minimum	Daily Maximum
Lifeguard (seasonal)	Part-time	15	Non-Exempt									100%	LTC A		
Streets & Sanitation Operator - S&S	Full-time	4	Non-Exempt		10%	10%				70%		10%	LTC B		
Town Mechanic and Maintence Technician	Full-time	1	Non-Exempt		45%	45%				10%			LTC B		
Wastewater Technician	Full-time	5	Non-Exempt		100%								LTC B		
Wastewater Technician/Locator	Full-time	1	Non-Exempt		100%								LTC B		
Wastewater Lab Manager/Plant Foreman	Full-time	1	Non-Exempt		100%								LTC C		
Water Team Technician/Locator	Full-time	1	Non-Exempt			100%							LTC B		
Water Team Technician	Full-time	4	Non-Exempt			100%							LTC B		
Water Technician/Assistanct Plant Operator	Full-time	1	Non-Exempt			100%							LTC C		
Water Technician/Assistanct Distribution Foreman	Full-time	1	Non-Exempt			100%							LTC C		
Team Member On-Call	Full-time		Non-Exempt											$25.00	$25.00

Protective Occupations Law Enforcement (POLE)

Title	Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt	Fund: TC	Wastewater	Water	CEDIT	Police	CT	S&S	Gen	Parks	Bi-Weekley	Annually Minimum	Annually Maximum
*Probationary Patrolman (First Year Patrolman)	Full-time	12	Non-Exempt					100%					POLE A		
Patrolman	Full-time		Non-Exempt					100%					POLE B		
Sergeant	Full-time	4	Non-Exempt					100%					POLE C		
Detective	Full-time	2	Non-Exempt					100%					POLE D		
Major	Full-time	1	Exempt					100%					POLE E		
Uniform Allowance per Ordinance								100%						$2,000.00	$2,000.00
Off Duty Court Pay per Ordinance								100%						$150.00	$150.00

TOWN OF SELLERSBURG | 2024 SALARY ORDINANCE:
Effective Payroll January 1, 2024

Computer, Office, Accounting (COA)

Title	Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt	Fund: TC	Wastewater	Water	CEDIT	Police	CT	S&S	Gen	Parks	COA Class	Daily Minimum	Daily Maximum	COA Class
Concession Worker (seasonal) - Parks	Part-time	4	Non-Exempt									100%	COA A			
Assistant Pool Manager (seasonal) - Parks	Part-time	2	Non-Exempt									100%	COA A			
Pool and Events Manager - Parks	Part-time	1	Non-Exempt									100%	COA B			

Deputy Clerk-Treasurer	Full-time	1	Non-Exempt (appointed)		33%	33%			34%				COA C					
Building Permit Administrative Assistant - PZF	Full-time	1	Non-Exempt								100%		COA C					
Billing Office Clerk	Full-time	4	Non-Exempt		50%	50%							COA C					
Utility Billing Coordinator	Full-time	1	Non-Exempt		50%	50%							COA D					
Full Time Records Clerk - Police	Full-time	2	Non-Exempt					100%					COA D					
Chief Deputy Clerk-Treasurer	Full-time	1	Exempt (appointed)		33%	33%			34%							COA E		

Elected Officials							Fund											
Title				TC	Wastewater	Water	CEDIT	Police	CT	S&S	Gen	Parks					Bi-Weekley	Annually
Town Council Members/Board of Public Works	Part-time	5	Exempt (elected)	50%	25%	25%												$15,000.00
Clerk-Treasurer + Longevity per Ordinance 2022-OR-xxx	Full-time	1	Exempt		33%	33%			34%								$2,903.84	

Boards and Commissions							Fund											
Title				TC	Wastewater	Water	CEDIT	Police	CT	S&S	Gen	Parks						Annually
Planning and Zoning Board President	Part-time	1	Exempt (appointed)								100%							$1,800.00
Planning and Zoning Board Members	Part-time	4	Exempt (appointed)								100%							$1,200.00
Planning and Zoning Town Council Members	Part-time	2	Exempt (appointed)								100%							$1,200.00
Planning and Zoning Board Secretary (Appointed by BZ Board) (non-voting)	Part-time	1	Non-Exempt								100%							$1,200.00
BZA Board President	Part-time	1	Exempt (appointed)								100%							$2,100.00
BZA Board Members	Part-time	4	Exempt (appointed)								100%							$1,400.00
BZA Secretary (Appointed by BZA Board) (non-voting)	Part-time	1	Non-Exempt								100%							$1,400.00
Redevelopment Board | President	Part-time	1	Exempt (appointed)				100%											$1,800.00
Redevelopment Board Members	Part-time	4	Exempt (appointed)				100%											$1,200.00
Redevelopment Secretary (Appointed by Redev. Comm.) (not-voting)	Part-time	1	Non-Exempt				100%											$1,200.00
Economic Development Board	Part-time	3	Exempt (appointed)				100%											$1,200.00
Un-Safe Building Commission (Resident Member)	Part-time	1	Non-Exempt				100%											$1,200.00
Police Commissioners | President	Part-time	1	Exempt (appointed)					100%										$1,800.00
Police Commissioners	Part-time	4	Exempt (appointed)					100%										$1,200.00
Police Commissioners Secretary (non-voting)	Part-time	1	Non-Exempt					100%										$1,200.00
Police Commissioners Town Council Member Liaison (non-voting)	Part-time	1	Exempt (appointed)					100%										$1,200.00
Parks and Recreation Board President	Part-time	1	Exempt (appointed)									100%						$1,800.00
Parks and Recreation Board Members	Part-time	4	Exempt (appointed)									100%						$1,200.00
Parks and Recreation Town Council Liaison (non-voting)	Part-time	1	Exempt (appointed)									100%						$1,200.00
Parks and Recreation Board Secretary (non-voting)	Part-time	1	Non-Exempt									100%						$1,200.00
Police Council Liaison	Full-time	1	Exempt (appointed)					100%										$1,200.00
Parks Council Liaison	Full-time	1	Exempt (appointed)									100%						$1,200.00
Water Council Liaison	Full-time	1	Exempt (appointed)			100%												$1,200.00
Wastewater Council Liaison	Full-time	1	Exempt (appointed)		100%													$1,200.00
S&S Council Liaison	Full-time	1	Exempt (appointed)							100%								$1,200.00
Redevelopment Authority Member	Part-Time	3	Exempt (appointed)				100%											$450.00

For Payscale Classifications, please refer to Exhibit "A"

Includes rate of overtime to be time and one half, health, dental, and longevity benefits.